

Stage 1 Audit Objectives

- a) review the client's management system documented information;
- b) evaluate the client's site-specific conditions and to undertake discussions with the client's personnel to determine the preparedness for stage 2;
- c) review the client's status and understanding regarding requirements of the standard, in particular with respect to the identification of key performance or significant aspects, processes, objectives and operation of the management system;
- d) obtain necessary information regarding the scope of the management system, including:
 - the client's site(s);
 - processes and equipment used;
 - levels of controls established (particularly in case of multisite clients);
 - applicable statutory and regulatory requirements;
- e) review the allocation of resources for stage 2 and agree the details of stage 2 with the client;
- f) provide a focus for planning stage 2 by gaining a sufficient understanding of the client's management system and site operations in the context of the management system standard or other normative document;
- g) evaluate if the internal audits and management reviews are being planned and performed, and that the level of implementation of the management system substantiates that the client is ready for stage 2.

For ISO 22000:2018:-

The objectives of stage 1 are to provide a focus for the planning of stage 2 of the initial audit by gaining an understanding of the organization's FSMS and the organization's state of preparedness for stage 2 by reviewing the extent to which:

- a) the organization has identified PRPs that are appropriate to the business (e.g. regulatory, statutory, customer and certification scheme requirements)
- b) the FSMS includes adequate processes and methods for the identification and assessment of the organization's food safety hazards, and subsequent selection and categorization of control measures (combinations);
- c) the FSMS includes adequate processes and methods for the identification and implementation of relevant food safety legislation;
- d) the FSMS is designed to achieve the organization's food safety policy;
- e) the FSMS implementation programme justifies proceeding to stage 2;
- f) the validation of control measures, verification of activities and improvement programmes conform to the requirements of the FSMS standard
- g) the FSMS documents and arrangements are in place to communicate effectively and with relevant suppliers, customers and other interested parties;
- h) there is any additional documentation which needs to be reviewed and/or information which needs to be obtained in advance.

Stage 2 Audit Objectives

- a) information and evidence about conformity to all requirements of the applicable management system standard or other normative documents;
- b) performance monitoring, measuring, reporting and reviewing against key performance objectives and targets (consistent with the expectations in the applicable management system standard or other normative document);
- c) the client's management system ability and its performance regarding meeting of applicable statutory, regulatory and contractual requirements;
- d) operational control of the client's processes;
- e) internal auditing and management review;



STAGE 2 AUDIT PLAN

QMS-P02-F06

Air Supply Group

f) management responsibility for the client's policies.

Organization Details

Organization Name:	Air Supply Group
Address:	23 Fawzy Moaz St., El Horeya Towers., Smouha, Alexandria, Egypt.
Contact Person:	Eng. Abdelrahman farouk
Email:	abdelrahman.farouk@airsupplygroup.com
Scope:	Manufacturing, Trading, Distribution of Industrial & Medical Gases, networks, Infrastructure Projects and all their related activities)
Standard(s):	ISO 9001, ISO 14001, ISO 45001
EA Code:	23,35,34,31(Dangerous goods transportation))
Audit Mode:	Onsite

Audit Team

Lead Auditor:	Mohamed Fouad (MF)
Technical Expert:	NA
Team Member:	Islam Hussien (IH)
Team Member:	Wael Abu Hashem (WH)
Team Member:	Adel Belal (AB)
Team Member:	Dr. Fawzy Fahim EGAC Observer

Audit Dates

Audit From:	01/12/2025
Audit To:	03/12/2025

STAGE 2 AUDIT PLAN DETAILS

Date	From	To	Activity (Department)	Auditor	Auditee	Comment
01/12/2025	09:00	09:30	opening meeting	All	Top management	
01/12/2025	09:30	12:00	Sales	AB	sales	
01/12/2025	09:30	12:00	HR&training	WH	HR&Training	



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Date	From	To	Activity (Department)	Auditor	Auditee	Comment
01/12/2025	09:30	12:00	projects	MF	projects	
01/12/2025	12:00	12:30	Break		NA	
01/12/2025	12:30	15:00	logistics	MF	Logistics	
01/12/2025	12:30	15:00	IT	AB	IT	
01/12/2025	12:30	15:00	maintaence	WH	Maintenance	
01/12/2025	15:00	15:30	Recap.	All		
02/12/2025	09:00	09:30	Site Tour	All		
02/12/2025	09:30	12:00	operation	MF	manufacturing of industrial gases	
02/12/2025	09:30	12:00	operation	WH	manufacturing of medical gases	
02/12/2025	09:30	12:00	operation	IH	Operation	8.1.2 eliminating hazards and reducing risk
02/12/2025	12:00	12:30	break		NA	
02/12/2025	12:30	16:00	operation	MF	Operation	
02/12/2025	12:30	16:00	operation	WH	Operation	
02/12/2025	12:30	16:00	operation	IH	Operation	8.2 emergency preparedness and response
02/12/2025	16:00	16:30	Recap	All		
03/12/2025	09:00	12:00	maintaence	WH	Maintenance	
03/12/2025	09:00	12:00	Stores	MF	stores	
03/12/2025	09:00	12:00	Stores	IH	stores	Safety & Env.
03/12/2025	12:00	12:30	Break		NA	
03/12/2025	12:30	16:00	maintaence	WH	Maintenance	
03/12/2025	12:30	16:00	QC	IH	QC	Safety & Env.
03/12/2025	12:30	16:00	QC	MF	QC	
03/12/2025	16:00	16:30	Auditor Meeting	All		
03/12/2025	16:30	17:00	closing meeting	All	Top management	

Approval



STAGE 2 AUDIT PLAN

QMS-P02-F06

Air Supply Group

Lead Auditor:

Date:

Client Representative:

Date: