



# Audit Report

For

**Egyptian Ship Repair & Building Company (Ministry of  
defense)**

Surveillance 1 (SV1)

*Audit Dates: 21/10/2023 to 22/10/2023*

## Organization Details

<b>Company:</b>	Egyptian Ship Repair & Building Company (Ministry of defense)
<b>Address:</b>	Gate #1, Custom Zone, Alexandria, Egypt
<b>Contact Person:</b>	Ossama Mohamed
<b>Email:</b>	quality@esrbc.net
<b>Audit Criteria:</b>	ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018
<b>EA Code:</b>	20,29
<b>Scope:</b>	Ship building, repair and maintenance Steel structure manufacturing Critical spare part fabrication (propellers, propellers shaft, rudders, rudder stock, coolers)

## Auditors

Auditor Name	Role
Mohamed Fouad	Lead Auditor
Ahmed Keshk	Auditor
Islam Abdalla	Auditor
Adel Belal	Auditor

## Auditee Members

Auditee Name	Position
Eng. Abdelrahman Mohamed	Engineer
Mr. Wael Mansour Abdelhadi	Fire Department
Eng. Sameh Abdelhamid	HD of OCC. Health department
Mr. Hany Taymour	Quality Staff
Eng Mohamed Rabie	Quality Staff
Eng., Mohamed Sobh	Engineer
MR. Mohamed Salah	Maintenance technician
Eng. Abdelrahman Mohamed	Safety engineer
Mrs. Suhair Soliman	Clinic responsible
Mr. Aly Abd El Hamid	Secretary
Mr. Aly Ahmed	Purchasing manager

Mr. Amr Hassan	Training manager
Mr. Mahmoud Ahmed	Personal manager
Eng. Osama mohamed	Director of Laboratories and Calibration Department
Eng. Emad herby	Engineer

### No. of Man-Days

8.0

## Audit Findings

Clause No.	Requirement\\Departement	Evidence	Result
4.1	Understanding the organization and its context	Issue related to each department has been reviewed. The issue shows relation to department activities, aspects and hazards. The issues defined need to be enhanced to clearly reflect them to business.	OK
4.2	Understanding the needs and expectations of workers and other interested parties	Department interested parties have been reviewed to be determined on the interested party form. The form shows the requirements of the interested parties. Requirements are related to business, aspects and hazards. The defined interested parties need to be enhanced as well as the requirements need to be clearer.	OK
4.3	Determining the scope of the QMS, EMS and OHSMS	Company has defined the scope related to its IMS as defined on the application. The scope has been verified through the planning and implementation cheek.	OK
4.4	QMS, EMS and OHSMS and their processes	The process approach has been reviewed for each department. The process related to IMS has been observed, the input, output, resources, control and KPI. The process approach needs to be enhanced to ensure the integration of the QMS, EMS and OHSMS within the business process.	OK
5.1	Leadership and commitment	Top management commitment has been observed during the audit, by providing all possible recourses.as well as attend the opening and closing meetings	OK
5.2	Quality, Environment and health & safety policy	The integrated management policy (QMS, EMS and OHSMS) policy has been reviewed and observed.	OK

Clause No.	Requirement\\Departement	Evidence	Result
5.3	Organizational roles, responsibilities and authorities	Responsibilities for Environment are not clearly defined, Job descriptions for the IMS have been reviewed for different position related to the IMS different responsibilities. The job descriptions not clearly reflect the actual experience, skills, and knowledge within employees and need to be more precise within technical managers. During the reviewing Job description of (Welder) and (HSE specialist), found that it did not reflect to real competence of employees working in these positions. And the environmental responsibilities for HSE specialist are not added.	OK
5.4	Consultation and participation of workers	Interviewing with employees and technicians showed participation/consultation evidence.	OK
6.1	Actions to address risks and opportunities	Risk assessment and aspect assessment does not reflect clearly the activities specially for environmental aspect and impact. Legal registers for the law 4/ 1994 need to be clearly identified.	OK
6.2	Quality, environment and health & Safety objectives and planning to achieve them	The company has defined many objectives to be achieved this year, such as enhance the performance safety teams and protecting environment from pollution and harmful emissions. All objectives plans have been reviewed with defined achievement criteria. All objectives need to be enhanced by measurable tasks.	OK
6.3	Planning of changes	NA	Not Applicable
7.1	Resources	The company recently hired 2 HSE engineers as to improve HSE performance Calibration plan QA 61/2023 Calibration certificate for magnetic yoke S/N 546 MT (USED IN TUG SAFAGA2)	OK
7.2	Competence	Evidence of competence and also the criteria of planning the training needs are not clearly defined	OK

Clause No.	Requirement\\Departement	Evidence	Result
7.3	Awareness	Safety awareness have been conducted to several department as preservation department on firefighting processes.	OK
7.4	Communication	The company established channels for communication within organization levels. However, some topics are not clearly communicated within employees such us management review results and HSE objectives.	OK
7.5	Documented information	The company has development documented information control procedure for controlling the company procedures and records as well as the external origin documents such as standards and codes. QA has developed a master list of documents and records.	OK
8.1	Operational planning and control	- the company use MS PROJECT program for planning safaga2 -Company developed work instructions for the activities which is published in workplaces. Also, PPE's are provided to employees. However, operational control was not clearly implemented in some areas: 1. Some employees and contractors were moving without any PPE's in workshops 2. PPE assessment need to be enhanced 3. Smoking areas were not clearly defined 4. Car speed in within the company was not clearly defined 5. Housekeeping needs to be enhanced 6. More attention to be paid for fall protection in the sea 7. Coordination needs to be enhanced between clinic and HSE department	OK

Clause No.	Requirement\\Department	Evidence	Result
8.2	Determination of requirements for products and services and Emergency preparedness and response	-Reviewing the contract for the construction and supply of 2 marine tug to the General Authority of Red Sea Ports )Terms and specifications book For the 2 marine tug ( - The company has conducted many drills regarding the HSE such as evacuation drill dated 11/6/2023 and oil spilling drill on ship 22/2/2023. Also, the company has established and renews many protocols for firefighting cooperation, such as with ENF dated 24/10/2022. Also, the company approved the firefighting system from the Navy deface, fire department.	OK
8.3	Design and development of products and services	This clause is excluded due to the company activities which doesn't include any design activity. The company receives the design and manufacturer according to design and class supervision.	Not Applicable
8.4	Control of externally provided processes, products and services	- Approving to supply wires by Alzaky contractor. The contractor with code no. 111/2023. The contractor was evaluated in supplier evaluated doc. With grade 10/10	OK
8.5	Production and service provision	Unit 2 bottom production related to Tug safaga production as a sample and noted that qc plan during production	OK
8.6	Release of products and services	Final product tug Yassen QC report (72)yard no.164 dated 10/8/2022 to BV Launching certificate	OK
8.7	Control of nonconforming outputs	NA	OK
9.1	Monitoring, measurement, analysis and evaluation	KPI for Monitoring and measurement QC operations during 1st. half 2023 Customer survey (1) 16/5/2022 for ship Dkhlla 7 and ship krair 1	OK
9.2	Internal audit	The internal audit program has been reviewed, and sample of the audits conducted have been reviewed.one NCR Last IA dated 22/09/2023. The IA program doesn't clearly define how the frequencies of auditing have been determined.	OK
9.3	Management review	Management review report no 1/10/2023	OK
10.1	General	The company top management has been observed to do his best to improve the service of the company include the infrastructure improvement	OK

Clause No.	Requirement\\Departement	Evidence	Result
10.2	Nonconformity and corrective action	The numbers of CA taken is 1 with safety dep., the root causes and the corrective action taken. the corrective action was to buy wires from an approved supplier Alzaki by 25/9/2023	OK
10.3	Continual improvement	The company has established a tool of improvement through the policy, objectives, IA, management review and corrective action	OK

## Strength Point

Top management commitment  
Company HSE drills  
Top management commitment has been observed during the audit, by providing all possible recourses.as well as attend the opening and closing meetings  
The company top management has been observed to do his best to improve the service of the company include the infrastructure improvement  
The company has conducted many drills regarding the HSE such as evacuation drill

## Area for Improvement

The issues defined need to be enhanced to clearly reflect them to business.  
The defined interested parties need to be enhanced as well as the requirements need to be clearer.  
The process approach needs to be enhanced to ensure the integration of the QMS, EMS and OHSMS within the business process.  
The achievement plan needs to be enhanced.

## Observation

Responsibilities for Environment are not clearly defined,  
Job descriptions for the IMS have been reviewed for different position related to the IMS different responsibilities. The job descriptions not clearly reflect the actual experience, skills, and knowledge within employees and need to be more precise within technical managers.  
Risk assessment and aspect assessment does not reflect clearly the activities specially for environmental aspect and impact.  
The company has defined many objectives to be achieved this year, such as enhance the performance safety teams and protecting environment from pollution and harmful emissions,.  
All objectives plans have been reviewed with defined achievement criteria. All objectives need to be

enhanced by measurable tasks.

Evidence of competence and also the criteria of planning the training needs are not clearly defined  
The company established channels for communication within organization levels. However, some topics are not clearly communicated within employees such as management review results and HSE objectives.

Company developed work instructions for the activities which is published in workplaces.

Also, PPE's are provided to employees. However, operational control was not clearly implemented in some areas

The criteria for selecting and evaluating suppliers need to be clearer.

The internal audit program has been reviewed, and sample of the audits conducted have been reviewed. one NCR Last IA dated 22/09/2023. The IA program doesn't clearly define how the frequencies of auditing have been determined.

### Minor NCR

NA

### Major NCR

NA

### Team Leader Recommendations

The management system of the organization being audited, is recommended to SV1 of ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018

### Disclaimer Statement

The judgment of the management system is **based on the sample shown during the audit time.**

**Lead Auditor Name:**

Mohamed Fouad

Signature