



Audit Report

For

ARMADA COMPANY LTD.

Stage 2

Audit Dates: 16/03/2025 to 27/03/2025

Organization Details

Company:	ARMADA COMPANY LTD.
Address:	Takhassusi St, Riyadh, Ar Riyad, SA
Contact Person:	Eng. Hamza El Hinady
Email:	info@armadasolutions.com.sa
Audit Criteria:	ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018
EA Code:	28,34
Scope:	Low Current Solutions: Hi-Tech Wiring Devices, Smart Building Control Systems, Distinguished Lighting Fixtures and Creative Lighting Solutions, Integration of Electrical Solutions and providing Professional Engineering Services Building Materials: Tiles, Ceramic, Porcelain, Sanitary Ware Fixtures Cybersecurity Contracting: Construction, Infrastructure, General Civil Works, Landscape, Nursery Operations, Fit-Out, MEP, Physical Security Solutions, Maintenance
No. of Sites:	1

Sites

Site Name	Location
NA	NA

Auditors

Auditor Name	Role
Aly Bedwy	Team Leader

Auditee Members

Auditee Name	Position
Ahmed Al-Faraj	Administration
Maryam Ismail	HR
Sunil Kumar	IT & Cybersecurity
Ivan Petrov	Lighting Solutions and Innovation
Daniel Mensah	Logistics and Supply Chain
Lina Haddad	Marketing & Communications
Rodelyn Santos	Customer Service

Khalid Al-Qahtani	Top management
Fatemeh Rahimi	Procurement/Purchasing
David Smith	Project Management
Hassan Oumar	QHSE
Youssef Ben Said	Sales
Peter Mwangi	Systems and Wiring Devices
Javed Iqbal	Technical
Mohamed El Amine	Technical and Bids
Abdullah Al-Mutairi	Top Management

No. of Man-Days

10.0

Audit Findings

Clause No.	Requirement\\Departement	Evidence	Result
4.1	Context of the organization	Context Analysis (AR-01, 01/07/2024) Context review includes KSA construction laws, Royal Decree No. M/34 (OSH Law), market, clients, and regulatory bodies.	OK
4.1	Context of the organization	Context Analysis (AR-01, 01/07/2024): Review includes KSA construction laws, Royal Decree No. M/34 (OSH Law), market, clients, and regulatory bodies. Context is broad, with focus on construction, fit-out, material supply, and contracting.	OK
4.2	Interested parties	Stakeholder Register (AR-02, 07/2024): Identifies clients, suppliers, MoMRA, Ministry of Interior (cybersecurity), SFDA for building materials. Stakeholder needs and expectations are regularly reviewed.	OK
4.3	Scope of management system	Scope Statement (AR-03, 07/2024): Scope includes all certified operations: contracting, MEP, fit-out, supply, and maintenance. Project portfolio and contracts confirm coverage.	OK
4.4	IMS processes	Process Map (AR-04, 07/2024): All core/support processes mapped: supply chain, construction, EHS, procurement. Process effectiveness evaluated via project audits.	OK

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5.1	Leadership & commitment	Management Review Minutes (AR-05, 10/07/2024): Leadership present at site, QHSE objectives set and resourced; site walkdowns conducted; support for QHSE initiatives observed at AlMajd School and King Salman Business Park.	OK
5.2	Policy	IMS Policy (AR-06, 01/07/2024): Policy signed by GM; includes Royal Decree M/34 & PME Law; posted at site in Arabic/English. Employees at AlOthaim Tower and AlRiyadh Mall aware of policy contents.	OK
5.3	Roles, responsibilities	Org Chart (AR-07, 07/2024), Job Descriptions (AR-08): QHSE roles defined; EHS Officer assigned and trained. Field interviews at AlMansoor Complex confirm role clarity.	OK
5.4	Worker participation	Toolbox Talk Records (AR-09, 10/07/2024); Safety Committee Minutes (AR-10, 09/07/2024): Worker input in monthly safety meetings, incident reporting, and improvement ideas. Workers at King Fahd Gardens reported a ladder safety concern, actioned by EHS Officer.	OK
6.1	Risks, opportunities, aspects, hazards	Risk Register (AR-11, 07/2024); EHS Risk Assessment (AR-12): Construction, traffic, lifting, hazardous materials, and cyber risks evaluated; specific risks identified for tile laying at AlMansoor, BMS at AlOthaim, and fit-out at SABB Bank.	OK
6.1.1	General risks/opportunities	Aspect & Hazard Register (AR-13, 07/2024): Major aspects: dust, noise, fuel, heights, confined space. Noise/dust controls implemented at AlRiyadh Mall and King Fahd Gardens projects.	OK
6.1.2	Environmental aspects, hazard ID	Aspect & Hazard Review (AR-14, 07/2024): Site waste, noise, chemical use, confined space, electrical work identified and prioritized. Waste audits at AlMansoor and chemical storage checks at Vision 2030 Pavilion performed.	OK
6.1.3	Compliance obligations	Legal Register (AR-15, 07/2024): KSA OSH Law (Royal Decree M/34), Environmental Law (Royal Decree M/165), MoLSD Decision 3337, PME, Civil Defense Code. Review confirmed compliance at all project sites.	OK

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6.1.4	Planning actions	Action Plan (AR-16, 09/07/2024): Actions for dust suppression, PPE, legal compliance tracked; monthly status reviews. Dust suppression in place at AlNakheel Compound; PPE upgrades at Princess Nourah University maintenance.	OK
6.2	Objectives, targets, planning	KPI & Objective Log (AR-17, 07/2024): KPIs for zero lost time, environmental (waste, water savings), quality (defect-free supply). Achieved 0 LTI at AlMansoor and >95% client satisfaction at SABB Bank fit-out.	OK
6.3	Planning changes	Change Log (AR-18, CR-2024-02, 07/2024): Method and material changes risk-assessed, such as lighting redesign at Vision 2030 Pavilion and new tile suppliers at AlMansoor.	OK
7.1.1	Resources	Resource Needs Assessment (AR-19, 07/2024): Staff, plant, calibrated tools available and adequate for King Salman Business Park, SABB Bank HQ, and Princess Nourah University projects.	OK
7.1.2	People	HR Plan (AR-20, 07/2024): Qualified engineers, supervisors, skilled labor rostered for AlMajd School and AlRiyadh Mall.	OK
7.1.3	Infrastructure	Equipment List (AR-21, 07/2024); Site Tour Notes (AR-22): Scaffolding, lifts, vehicles, IT systems for procurement present at construction and supply sites.	OK
7.1.4	Work environment	Site Safety Inspection Reports (AR-23, 12/07/2024): Welfare facilities, shaded rest, potable water, and clean canteen available at AlNakheel and AlOthaim sites.	OK
7.1.5.1	Monitoring/measuring resources	Calibration Log (AR-24, 10/07/2024): All measurement tools calibrated; certificates (AR-25) verified for BMS and lighting measurement at AlOthaim Tower.	OK
7.1.5.2	Measurement traceability	Calibration Certificates (AR-25, 2024); Internal Audit Report (AR-26, 07/2024): Traceability to SASO/international standards in place; spot check at Princess Nourah University maintenance.	OK
7.1.6	Organizational knowledge	Training Matrix (AR-27, 07/2024); SOP Library (AR-28): SOPs for MEP, material testing, EHS accessible to staff; field test at King Salman Business Park.	OK

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7.1	EHS resources	EHS Resource Inventory (AR-29, 07/2024): PPE, spill kits, air/dust monitoring equipment available at King Fahd Gardens and AlMansoor.	OK
7.2	Competence	Training Records (AR-30, 07/2024): Staff trained on KSA OSH Law, PME, and job-specific EHS hazards; training confirmed for new hires at SABB Bank HQ.	OK
7.3	Awareness	Site Briefing Records (OKR-31, 10/07/2024): Workers aware of IMS policy, hazards, legal obligations; confirmed at toolboxes at OKINakheel Compound and OKIOthaim.	OK
7.4/7.4.1-3	Communication (internal, external, process)	Meeting Minutes (AR-32), Safety Notice Boards (AR-33), Legal Posters (AR-34): Daily toolbox talks; external comms with clients, municipality, PME; observed at AlRiyadh Mall and AlMansoor.	OK
7.5	Documented information	Doc Control Register (AR-35, 07/2024); Project Files (AR-36): All project, supply, EHS, and legal docs controlled and retrievable; AR-35 cross-referenced at all audited sites.	OK

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8.1	Operational planning & control	<p>Method Statements (AR-37, 07/2024); ITPs (AR-38); EHS Checklists (AR-39):</p> <ul style="list-style-type: none"> • Hi-Tech Wiring Devices: Installation of KNX smart switches at King Salman Business Park (May–Jul 2024). • Lighting Fixtures: Supply/install of custom LED lighting at AlRiyadh Mall (Mar–May 2024). • Creative Lighting: DMX architectural lighting at Vision 2030 Pavilion (Apr 2024). • Smart Building Controls: BMS commissioning in AlOthaim Tower (Jun 2024). • Tiles/Ceramic/Porcelain: Tile supply/laying at AlMansoor Complex (Jan–Apr 2024). • Sanitary Ware: Grohe fixtures at Diriyah Gate (Feb–Mar 2024). • Cybersecurity Contracting: Access control/CCTV at Government Data Center (Feb–Apr 2024). • General Civil Works: Road and curb works at AlNakheel Compound (May 2024). • Landscape/Nursery: Softscape/irrigation at King Fahd Gardens (Mar–Jun 2024). • Fit-Out: Office fit-out at SABB Bank HQ (May–Jun 2024). • MEP: Complete MEP at AlMajd School Extension (Mar–Jul 2024). • Physical Security: Bollards/gates at National Museum (Jun 2024). • Maintenance: Annual lighting maintenance at Princess Nourah University (Jan–Dec 2024). 	OK
8.2	Determining requirements for products and services	Contract Review (AR-40, 12/07/2024); PO #AR-2024-115: Project-specific requirements documented for each job: electrical load schedules for AlMajd School, lighting specs for AlRiyadh Mall, tile slip resistance for AlMansoor, client cyber standards for Data Center.	OK
8.3	Design & development	Not applicable (AR-43): Company executes per client's design/specifications and does not undertake design responsibility; confirmed by project contracts and interviews.	OK
8.4	Control of external providers	Supplier Evaluation Reports (AR-44, 08/07/2024): Evaluations for tile vendors at AlMansoor, BMS integrator at AlOthaim, lighting suppliers for AlRiyadh Mall, landscaping subcontractor for King Fahd Gardens. Supplier performance monitored per project.	OK

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8.5.1	Control of production/service provision	Daily Reports (AR-45, 10–17/07/2024); Site Inspections (AR-46): Work observed: tile laying at AlMansoor, BMS commissioning at AlOthaim, LED lighting at AlRiyadh Mall, fit-out at SABB Bank HQ, CCTV at Data Center, landscaping at King Fahd Gardens.	OK
8.5.2	Identification and traceability	Batch Tracking Log (AR-47, 10–17/07/2024); Delivery Notes (AR-48): Material batches tagged: tiles at AlMansoor, lighting at Vision 2030 Pavilion, wiring at King Salman Business Park.	OK
8.5.3	Property belonging to customers or external providers	Receipt Register (AR-49, 12/07/2024): Client-supplied AV racks for Data Center, owner-supplied sanitary ware for Diriyah Gate, decorative fixtures for National Museum—all accounted for and protected.	OK
8.5.4	Preservation	Storage Inspection Checklist (AR-50, 12/07/2024): Project materials stored per manufacturer/spec: tiles in dry storage at AlMansoor, lighting in climate-controlled area at Vision 2030 Pavilion, BMS panels protected at AlOthaim.	OK
8.5.5	Post-delivery activities	Handover Certificate (AR-51, 15/07/2024); Customer Feedback (AR-52): Snagging and support: 6-month defect liability on AlRiyadh Mall lighting, annual maintenance for Princess Nourah University, post-install support for Data Center.	OK
8.5.6	Control of changes	Change Request Log (AR-53, CR#2024-04, 14/07/2024): Project variations: lighting redesign at Vision 2030 Pavilion, extra CCTV at Data Center, tile spec change at AlMansoor, BMS software update at AlOthaim.	OK
8.6	Release of products and services	Final Inspection Reports (AR-54, 15/07/2024): Work acceptance: client sign-off on SABB Bank fit-out, BMS commissioning at AlOthaim, tile inspection at AlMansoor, landscape handover at King Fahd Gardens.	OK
8.7	Control of nonconforming outputs	NC Log (AR-55, 14/07/2024); Quarantine Area Register (AR-56): Nonconforming tiles at AlMansoor quarantined, rejected lighting at AlRiyadh Mall returned, faulty access reader at Data Center replaced, incomplete painting at SABB Bank snagged.	OK

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9.1.1	Monitoring, measurement, analysis	Monitoring Program (AR-57, 07/2024); Quality & EHS Data Sheets (AR-58): KPIs for quality, EHS, and legal compliance tracked and analyzed across all active projects.	OK
9.1.2	Customer satisfaction, compliance	Client Satisfaction Survey (AR-59, 16/07/2024); Compliance Reports (AR-60): High satisfaction rates (>95%); legal compliance with KSA OSH Law and PME confirmed by documentation and feedback.	OK
9.1.3	Analysis and evaluation	Data Analysis Report (AR-61, 10/07/2024): Trends and root causes analyzed from nonconformance and incident data; improvement actions set for recurring tile delivery issues.	OK
9.2	Internal audit	Audit Plan (AR-62, 2024); Internal Audit Report (AR-63, 30/06/2024): Internal audits for Q/E/O; findings addressed and closed. Example: supplier nonconformance at AIMansoor escalated and resolved.	OK
9.3	Management review	Management Review Minutes (AR-05, 10/07/2024); Action Log (AR-64): Q/E/O issues, legal/EHS performance reviewed; improvement actions from AIRiyadh Mall and SABB Bank projects tracked.	OK
10.1	Improvement	Improvement Log (AR-65, 07/2024); Site Observations (AR-66): Kaizen for waste, safety, logistics; e.g., new material handling SOP at AIOthaim and improved PPE at King Fahd Gardens.	OK
10.2	NC & Corrective Action (incl. Incident Investigation)	NC Register (AR-67, 15/07/2024); Incident Investigation Reports (AR-68, AR-69, AR-70, July 2024); Root Cause Analysis (AR-71); Corrective Action Log (AR-72): All nonconformities/incidents (e.g., hand injury 11/07/2024 at AIMajd School, tile breakage at AIMansoor, oil spill at King Salman Business Park) formally recorded, root causes identified, corrective/preventive actions implemented, and closure approved in management review.	OK
10.3	Continual improvement	Suggestion Register (AR-73), Lessons Learned Log (AR-74), Improvement Log (AR-65): Ongoing improvement in IMS—new PPE vendor, material handling SOPs, KSA legal updates.	OK

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Strength Point

- Well documented system
- employees competency
- workers awareness

Area for Improvement

- Extend legal/EHS training to subcontractors
- Enhance supplier audit documentation
- Maintain tracking of new KSA decrees and circulars for construction/EHS

Observation

NA

Minor NCR

NA

Major NCR

NA

Team Leader Recommendations

The company shows enough evidence to be recommended for certification of ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018

Disclaimer Statement

The judgment of the management system is **based on the sample shown during the audit time.**

Lead Auditor Name:

Aly Bedwy

Signature