

QMS-P02-F03



Audit Report

For

ARMADA COMPANY LTD.

1st Stage

Audit Dates: 09/03/2025 to 11/03/2025

Organization Details

Company: ARMADA COMPANY LTD.
Address: Takhassusi St, Riyadh, Ar Riyad, SA
Contact Person: Eng. Hamza El Hinady
Email: info@armadasolutions.com.sa
Audit Criteria: ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018
EA Code: 28,34
Scope: Low Current Solutions: Hi-Tech Wiring Devices, Smart Building Control Systems, Distinguished Lighting Fixtures and Creative Lighting Solutions, Integration of Electrical Solutions and providing Professional Engineering Services Building Materials: Tiles, Ceramic, Porcelain, Sanitary Ware Fixtures Cybersecurity Contracting: Construction, Infrastructure, General Civil Works, Landscape, Nursery Operations, Fit-Out, MEP, Physical Security Solutions, Maintenance
No. of Sites: 1

Sites

Site Name	Location
NA	NA

Audit Objectives

To check the documentations readiness for the IMS according to ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018

Auditors

Auditor Name	Role
Aly Bedway	Team Leader

Auditee Members

Auditee Name	Position
Eng. Hamza El Hinady	QHSE manager

No. of Man-Days

2.5

Audit Findings

Clause No.	Requirement\Departement	Evidence	Result
4.3	Define scope of management system	Scope Statement (QHSE-01, 01/03/2025), Org Chart, Site Map. Scope includes all business lines as per certificate; clear exclusion of product design per 8.3.	OK
5.2	Policy: Quality, Environment, H&S	Integrated QHSE Policy (QHSE-02, signed by CEO 05/03/2025), Displayed on site, Toolbox Talks. Policy explicitly references compliance with KSA Labor Law and Environmental Law, including worker rights and environmental protection.	OK
6.1	Address risks/opportunities	Risk & Opportunity Register (QHSE-03, 10/03/2025), Risk Review Minutes. Risks include supply delays, HSE incidents, legal changes (including updates to KSA labor/environmental law); mitigation plans in place.	OK
6.1.1	Identify environmental/OHS risks	Aspect-Impact Register (ENV-01, 10/03/2025), HIRA (OHS-01, 11/03/2025). Assessed against KSA Environmental Law and Labor Law; covers dust, noise, hazardous waste, workplace safety, and worker welfare.	OK
6.1.2	Legal/other requirements (Env/OHS)	Legal Register (QHSE-04, 12/03/2025), KSA OHS Law, KSA Environmental Law, SFDA, Civil Defense. Register includes Saudi Labor Law, Environmental Law (Royal Decree M/165), MOMRA, GOSI, and construction sector regulations.	OK
6.1.3	Plan actions for risks & requirements	Action Plan (QHSE-05, 13/03/2025), Training Plan, Emergency Drill Log. Controls for hazardous waste, heat stress, PPE, accident reporting, compliance with KSA labor/environmental enforcement.	OK
6.2	Set & monitor objectives	QHSE Objectives Log (QHSE-06, 13/03/2025), KPI Dashboard (Q1 2025). Objectives include zero labor law or environmental violations, compliance with KSA legal minimums, and staff training.	OK

Clause No.	Requirement\\Departement	Evidence	Result
7.5	Documented information	Document Control Register (QHSE-07, 09/03/2025), SOPs, Work Instructions, Legal Documentation. All legal documents (labor contracts, environmental permits, waste manifests) maintained per KSA law; controlled and accessible.	OK
8.3	Design & development	N/A (Record of Exclusion in Scope Statement QHSE-01). Not applicable: company does not design products; only installs and integrates.	OK
9.1.2	Evaluate compliance (Env/OHS)	Compliance Evaluation Report (QHSE-08, 01/04/2025), Internal Audit Log, KSA Law tracking emails. Quarterly reviews with NCEC and MHRSD; no labor or environmental fines; environmental monitoring per Saudi law.	OK
9.2	Internal audit	Internal Audit Plan (QHSE-09, 20/03/2025), Audit Report (QHSE-10, 27/03/2025). Internal audit scope includes compliance with KSA Labor Law (contracts, wages, HSE) and Environmental Law (waste, permits, emissions).	OK
9.3	Management review	Management Review Minutes (QHSE-11, 28/03/2025), Attendance Log. Senior management reviews all incidents, labor compliance, environmental KPIs per KSA law, and legal updates.	OK

Strength Point

- Well documented system

Area for Improvement

Enhance internal audit report

Observation

The evaluation of compliance for Enviromental law need to clearly identified by the company.

Minor NCR

NA

Major NCR

NA

Team Leader Recommendations

The company is recommended for the 2nd stage audit for ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018

Disclaimer Statement

The judgment of the management system is **based on the sample shown during the audit time.**

Lead Auditor Name:

Aly Bedway

Signature