



# Audit Report

For

**ARMADA COMPANY LTD.**

1st Stage

*Audit Dates: 09/03/2025 to 11/03/2025*

## Organization Details

|                        |   |
|------------------------|---|
| <b>Company:</b>        | ARMADA COMPANY LTD.   |
| <b>Address:</b>        | Takhassusi St, Riyadh, Ar Riyad, SA   |
| <b>Contact Person:</b> | Eng. Hamza El Hinady  |
| <b>Email:</b>          | info@armadasolutions.com.sa   |
| <b>Audit Criteria:</b> | ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018   |
| <b>EA Code:</b>        | 28,34   |
| <b>Scope:</b>          | Low Current Solutions: Hi-Tech Wiring Devices, Smart Building Control Systems, Distinguished Lighting Fixtures and Creative Lighting Solutions, Integration of Electrical Solutions and providing Professional Engineering Services Building Materials: Tiles, Ceramic, Porcelain, Sanitary Ware Fixtures Cybersecurity Contracting: Construction, Infrastructure, General Civil Works, Landscape, Nursery Operations, Fit-Out, MEP, Physical Security Solutions, Maintenance |
| <b>No. of Sites:</b>   | 1   |

## Sites

| Site Name | Location |
|-----------|----------|
| NA        | NA       |

### Audit Objectives

To check the documentations readiness for the IMS according to ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018

## Auditors

| Auditor Name | Role        |
|--------------|-------------|
| Aly Bedway   | Team Leader |

## Auditee Members

| Auditee Name         | Position     |
|----------------------|--------------|
| Eng. Hamza El Hinady | QHSE manager |

### No. of Man-Days

## Audit Findings

| Clause No. | Requirement\\Departement              | Evidence  | Result |
|------------|---------------------------------------|---|--------|
| 4.3        | Define scope of management system     | Scope Statement (QHSE-01, 01/03/2025), Org Chart, Site Map. Scope includes all business lines as per certificate; clear exclusion of product design per 8.3.  | OK     |
| 5.2        | Policy: Quality, Environment, H&S     | Integrated QHSE Policy (QHSE-02, signed by CEO 05/03/2025), Displayed on site, Toolbox Talks. Policy explicitly references compliance with KSA Labor Law and Environmental Law, including worker rights and environmental protection. | OK     |
| 6.1        | Address risks/opportunities           | Risk & Opportunity Register (QHSE-03, 10/03/2025), Risk Review Minutes. Risks include supply delays, HSE incidents, legal changes (including updates to KSA labor/environmental law); mitigation plans in place.                      | OK     |
| 6.1.1      | Identify environmental/OHS risks      | Aspect-Impact Register (ENV-01, 10/03/2025), HIRA (OHS-01, 11/03/2025). Assessed against KSA Environmental Law and Labor Law; covers dust, noise, hazardous waste, workplace safety, and worker welfare.                              | OK     |
| 6.1.2      | Legal/other requirements (Env/OHS)    | Legal Register (QHSE-04, 12/03/2025), KSA OHS Law, KSA Environmental Law, SFDA, Civil Defense. Register includes Saudi Labor Law, Environmental Law (Royal Decree M/165), MOMRA, GOSI, and construction sector regulations.           | OK     |
| 6.1.3      | Plan actions for risks & requirements | Action Plan (QHSE-05, 13/03/2025), Training Plan, Emergency Drill Log. Controls for hazardous waste, heat stress, PPE, accident reporting, compliance with KSA labor/environmental enforcement.                                       | OK     |
| 6.2        | Set & monitor objectives              | QHSE Objectives Log (QHSE-06, 13/03/2025), KPI Dashboard (Q1 2025). Objectives include zero labor law or environmental violations, compliance with KSA legal minimums, and staff training.  | OK     |

| Clause No. | Requirement\\Departement      | Evidence  | Result |
|------------|-------------------------------|---|--------|
| 7.5        | Documented information        | Document Control Register (QHSE-07, 09/03/2025), SOPs, Work Instructions, Legal Documentation. All legal documents (labor contracts, environmental permits, waste manifests) maintained per KSA law; controlled and accessible. | OK     |
| 8.3        | Design & development          | N/A (Record of Exclusion in Scope Statement QHSE-01). Not applicable: company does not design products; only installs and integrates.   | OK     |
| 9.1.2      | Evaluate compliance (Env/OHS) | Compliance Evaluation Report (QHSE-08, 01/04/2025), Internal Audit Log, KSA Law tracking emails. Quarterly reviews with NCEC and MHRSD; no labor or environmental fines; environmental monitoring per Saudi law.                | OK     |
| 9.2        | Internal audit                | Internal Audit Plan (QHSE-09, 20/03/2025), Audit Report (QHSE-10, 27/03/2025). Internal audit scope includes compliance with KSA Labor Law (contracts, wages, HSE) and Environmental Law (waste, permits, emissions).           | OK     |
| 9.3        | Management review             | Management Review Minutes (QHSE-11, 28/03/2025), Attendance Log. Senior management reviews all incidents, labor compliance, environmental KPIs per KSA law, and legal updates.  | OK     |

### Strength Point

- Well documented system

### Area for Improvement

Enhance internal audit report

### Observation

The evaluation of compliance for Enviromental law need to clearly identified by the company.

### Minor NCR

NA

### Major NCR

NA

### Team Leader Recommendations

The company is recommended for the 2nd stage audit for ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018

### Disclaimer Statement

The judgment of the management system is **based on the sample shown during the audit time.**

**Lead Auditor Name:**

Aly Bedway

Signature