

QMS-P02-F03



Audit Report

For

LPP S.A.

1st Stage

Audit Date: 13/01/2025

Organization Details

Company: LPP S.A.
Address: Ul. Lakowa 39/44-80-769 Gdansk- Poland
Contact Person: Kamila siedlecka
Email: kamila.siedlecka@lpp.com
Audit Criteria: ISO 9001:2015
EA Code: 4,5,23,29
Scope: Manufacturing and Sales of Clothing, Footwear, Accessories, Bags, Belts, Leather Goods(including Genuine Leather, Artificial Leather, and Mixture of them), Sunglasses, Cosmetics, Detergents, Home Fragrances, Home Furniture, Home Textile including (Bedroom Articles(Mats, Quilts, Cushions, Rugs, Curtains, Duvets , Pillows, Hangers and Hooks)), Clocks , Watches and Toys
No. of Sites: 1

Sites

Site Name	Location
NA	NA

Audit Objectives

To ensure documentations of the system are led to effective system implementation

Auditors

Auditor Name	Role
Adel Belal	Team Leader

Auditee Members

Auditee Name	Position
Kamila siedlecka	QC manager
Iqbal.hossain	Compliance manager

No. of Man-Days

Audit Findings

Clause No.	Requirement\Departement	Evidence	Result
4.3	Define QMS scope	QMS Scope Document (QMS-P02-F01, rev.6, 15/07/2024); Board minutes (18/07/2024)	OK
5.2	Establish and communicate policy	Quality Policy (QMS-P02-F02, rev.3, 12/07/2024), posted in HQ, signed by CEO, distributed via email	OK
6.1	Risks & opportunities management	Risk Register (QMS-P02-F03, 16/07/2024): supply chain, compliance (REACH, D.Lgs. 81/08), logistics, etc.	OK
6.2	Quality objectives	Objectives Matrix (QMS-P02-F04, 13/07/2024): <2% NC, >98% on-time export docs, 100% REACH labeling	OK
7.5	Documented information	Document Control Procedure (QMS-P02-F06, rev.4, 20/07/2024); Docs on IT SharePoint; legal docs included	OK
9.2	Internal audit	Internal Audit Plan (QMS-P02-F08, 01/08/2024); Last audit 20/09/2024 (Dhaka); NCR log (QMS-P02-F10)	OK
9.3	Management review	Management Review Minutes (QMS-P02-F11, 22/08/2024), attendance: CEO, QMS, HR, Production, Export	OK

Strength Point

- well documented system

Area for Improvement

NA

Observation

NA

Minor NCR

NA

Major NCR

NA

Team Leader Recommendations

The company is recommended for 2nd stage audit

Disclaimer Statement

The judgment of the management system is **based on the sample shown during the audit time.**

Lead Auditor Name:

Adel Belal

Signature