



Audit Report

For

Sena Marine Services LLC

Surveillance 2 (SV2)

Audit Date: 22/09/2025

Organization Details

Company:	Sena Marine Services LLC
Address:	Building No:9, Group H, Navy Buildings, Tosson, Alexandria, Egypt
Contact Person:	Capt. Mokhtar Elghazouly
Email:	operation@senamarine.com
Audit Criteria:	ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018
EA Code:	20, 18, 22, 31, 39, 28
Scope:	Vessel Repair Dry Docking & Maintenance • Marine Inspections & Testing • Marine & Technical Supplies • Vessel Chartering, Marine Arbitration & Marine Mediation • Consultancy & Providing Technical & Marine Advisors • Providing Marine Training, Rigging Operations & Load Out Preparation.

Audit Objectives

Verify conformity of the QHSE Management System with the requirements of ISO 9001:2015, ISO 14001:2015, and ISO 45001:2018 standards, as applicable.
Evaluate the effectiveness of the management system in ensuring that planned arrangements are implemented and maintained.

Auditors

Auditor Name	Role
MF	lead auditor

Auditee Members

Auditee Name	Position
Cap. Mokhtar Elghazouly	Operations Manager
eng. Omar Mohamed	QHSE
Mr. Bassem Younis Abdallah	seafarer

No. of Man-Days

1.5

Audit Findings

Clause No.	Requirement\Departement	Evidence	Result
4.1	Understanding the organization and its context	Company has established procedure to define the internal and external issue related to the QHSE scope of operation Internal & External Issue Register Form SENA-QHSE-F01 List of Interested parties and their requirements SENA-QHSE-F02 need to be updated	OK
4.2	Understanding the needs and expectations of interested parties	List of Interested parties and their requirements SENA-QHSE-F02 need to be updated	OK
4.3	Determining the scope of the QMS	Determining the scope of the QMS	OK
4.4	QMS and its processes	The process needed for providing the services are clearly defined	OK
5.1	Leadership and commitment	Top management commitment has been observed during the audit , by attend the opening and closing meeting as well as the evidence of attend the management review Sena Marine - Organization Chart- May 2023 Company has defined its quality policy , to cover all requirements in clause 5.2. Quality, Health, Safety and Environmental Policy QHSE POLICY (Integrated Policy) SENA-QHSE-F04 Issue No.1 Issue date.01 Jan. 2023	OK
5.2	Quality policy	Company has defined its quality policy , to cover all requirements in clause 5.2. Quality, Health, Safety and Environmental Policy QHSE POLICY (Integrated Policy) SENA-QHSE-F04 Issue No.1 Issue date.01 Jan. 2023	OK
5.3	Organizational roles, responsibilities and authorities	The top management has assigned a responsible to report and follow up the effectiveness of QMS implementation Job Description SENA-QHSE-P09-F10	OK

Clause No.	Requirement\Department	Evidence	Result
6.1	Actions to address risks and opportunities	Addressing QHSE Risks & Opportunities, Hazard Identification and QHSE Risk Assessment Procedure SENA-QHSE-P01 SENA-QHSE-P01-F01 Hazard Marine Risk Register _offshore support SENA-QHSE-P01-F01 Hazard Marine Risk Register Bunker (cargo supply) SENA-QHSE-P01-F02 Health Marine Risk Register SENA-QHSE-P01-F03 significant environmental aspects list SENA-QHSE-P02 Safety Emergency Response Procedure	OK
6.2	Quality objectives and planning to achieve them	The organization has established documented objectives in the form SENA-QHSE-P16-F01. Evidence: The objectives include: Establishing Sena Marine Fabrication Yard in Eltabia. Achieving Zero Accident HSE Target. Objectives are clearly defined, measurable, and aligned with the organization's strategic direction and HSE commitment.	OK
6.3	Planning of changes	There were no changes need planning	OK
7.1	Resources	monitoring and measuring resurses used in operation calibrated (GAS detector ALTAIR4XR S/N00086659 calibration certificate dated 03/06/24)	OK
7.2	competence	The competence of employees was verified by sampling the seafarer Mr. Bassem Younis Abdallah. personnel file was reviewed and compared against the required competence criteria for the position Deck Hand on Board.	OK
7.3	awareness	awareness of the company's policy and objectives was verified. by sampling the seafarer Mr. Bassem Younis Abdallah	OK
7.4	Communication	The company has defined reporting system based on the Email or doc. report SENA-QHSE-P10-F05 Communication log	OK

Clause No.	Requirement\\Departement	Evidence	Result
8.1	Operational planning and control	SENA-QHSE-P12 Safety operational control Procedure	OK
8.2	Determination of requirements for products and services	A sample process was traced Verification was conducted for the Inspection & Recertification of two Yokohama Fenders Client Subsea 7 ,job order C002-Q-015-24-MM dated 11/Aug including review of related documentation and alignment with customer requirements. The process was properly implemented, and customer requirements were considered and verified during execution.	OK
8.3	Design and development of products and services	NA	OK
8.4	Control of externally provided processes, products and services	The audit verified the process of inspection and supplier evaluation. Inspection of two containers was conducted by RINA, an accredited inspection body. The company was evaluated as a supplier, and the evaluation record was available. Purchase Order No. V009-SP001-NM addressed to Sigma Company for the supply of marine paints was reviewed, along with the record of its evaluation as an external service provider (Marine Paint). The organization has effectively controlled and documented the evaluation of external providers in accordance with requirements.	OK

Clause No.	Requirement\Department	Evidence	Result
8.5	Production and service provision	<p>A sample process was traced</p> <p>Verification was conducted for the Inspection & Recertification of two Yokohama Fenders Client Subsea 7 ,job order C002-Q-015-24-MM dated 11/Aug including review of related documentation and alignment with customer requirements.</p> <p>The process was properly implemented, and customer requirements were considered and verified during execution.</p>	OK
8.6	Release of products and services	<p>The final inspection and release of products were verified.</p> <p>Two Yokohama rubber fenders (4000MM L, 50KPI pressure) underwent final inspection, with a certificate of conformity issued by Bureau Veritas (BV).</p> <p>The final inspection and release process was properly implemented, and evidence of conformity was maintained as per requirements.</p>	OK
8.7	Control of nonconforming outputs	<p>The control of non-conformity services not found during the audit</p>	OK
9.1	Monitoring, measurement, analysis and evaluation	<p>Customer satisfaction is monitored and evaluated after each operation. Verification was conducted through customer feedback emails (e.g., Subsea 7).</p> <p>Customer satisfaction was also measured via market share analysis, showing an increase in the client base from 23 clients at the beginning of the year to 39 clients currently.</p> <p>The organization demonstrated effective monitoring of customer satisfaction, with positive growth trends confirming enhanced client trust and market presence.</p>	OK

Clause No.	Requirement\Department	Evidence	Result
9.2	Internal audit	<p>The company has defined IA procedure SENA-QHSE-P14 Internal Audit Procedure, SENA-QHSE-P14-F01 Internal Audit Programme SENA-QHSE-P14-F02 Internal Audit Plan 14/6/2023 Internal Audit Checklist SENA-QHSE-P14-F03 Internal Auditor Report SENA-QHSE-P14-F04</p> <p>The internal audit program has been implemented; however, its effectiveness is limited.</p> <p>Due to the relatively small number of employees, the internal audit coverage and independence were constrained, resulting in reduced robustness of the audit process.</p> <p>Result: While the requirement for conducting internal audits is fulfilled, the audit process shows limited depth.</p> <p>Recommendation: Enhance the internal audit program by allocating additional trained resources or engaging external auditors to strengthen audit independence and effectiveness.</p>	OK
9.3	management review	<p>During management review, resources were allocated to support strategic projects.</p> <p>Specific resources have been assigned for establishing the SENA Marine Fabrication Yard with the aim of enhancing the company's service offerings.</p> <p>The management review demonstrated commitment to continuous improvement through proper resource planning and allocation.</p>	OK

Strength Point

1- Customer Satisfaction Monitoring
Systematic follow-up with clients (e.g., Subsea 7) and measurable improvement in customer base from 23 to 39 clients reflect strong customer focus and positive market performance (Finding 7).

2- Product Release & Certification
Products (Yokohama Fenders) underwent final inspection and certification by Bureau Veritas, ensuring conformity before delivery

Area for Improvement

NA

Observation

The internal audit program has been implemented; however, its effectiveness is limited

Minor NCR

NA

Major NCR

NA

Team Leader Recommendations

Enhance the internal audit program by allocating additional trained resources or engaging external auditors to strengthen audit independence and effectiveness.

Disclaimer Statement

The judgment of the management system is **based on the sample shown during the audit time.**

Lead Auditor Name:

MF

Signature