

QMS-P02-F03



GLOBAL CERTIFICATION BUREAU

Audit Report

For

JORDAN FROGMAN

Stage 2

Audit Date: 25/06/2025

Organization Details

Company: JORDAN FROGMAN
Address: Next to Macdonald's - Iman Bldg 1st FL, Aqaba, Jordan
Contact Person: Eng. Abdelrahman
Email: info@jordan.com
Audit Criteria: ISO 9001:2015
EA Code: 35
Scope: Underwater Service Supplier; Diving and ROV Services, Thickness Measurements, SCUBA TRAINING

Audit Objectives

Verify the conformity of the Quality Management System (QMS) with the requirements of ISO 9001:2015 and the organization's documented procedures.

Auditors

Auditor Name	Role
Mohamed Ahmed Fouad	Lead Auditor

Auditee Members

Auditee Name	Position
Eng. Mohamed AL Shamaileh	QA
Abd Alrahman AL Shamaileh	Frogman
Eng. Abd Allah AL Shamaileh	Maintenance
Captain / Mansour AL Shamaileh	Training

No. of Man-Days

1.0

Audit Findings

Clause No.	Requirement\Departement	Evidence	Result
7.1	resources	<p>The Company has defined the required resources for providing the services ultrasonic thickness gage S/N 97952 calibration report dated 10 jan 2025 Diving equipment records of calibration as per manufacturer procedures maintenance of ROV (Remotely operated vehicle) testing</p>	c
7.2	Competence	<p>Training Record (Jordan Frogman – Diving & Technical Team) Evidence of competence and training completion for operational personnel. List of trained and qualified individuals participating in company-approved programs and operational activities, supported by crew certificates dated 02/02/2025. Personnel include: Naser Hashim Shamaileh, Ahmad Naser Shamaileh, Hashim A.H. Shamaileh, Zaid M.H. Shamaileh, Abdalrhman M.H. Shamaileh, and Alhareth M.H. Shamaileh. All records are marked as “COMPLETED”, confirming successful completion of assigned training or qualification activities. Document demonstrates a comprehensive record of diving staff competence and certification validity. Includes traceable qualification data, experience levels, and specialization areas. Completed PADI training documentation signed by the trainee and instructor, confirming medical fitness and understanding of diving safety rules before training activitie</p>	c
8.1	Operational Planning and Control	<p>Dive Service Report – MV BRAVE HEART includes planned scope, mobilization details, team, equipment, and class attendance (NKK Surveyor).</p>	c

Clause No.	Requirement\Departement	Evidence	Result
8.5	operations	<p>DIVE SERVICE REPORT – MV BRAVE HEART (IMO: 9317767) Date: 29 April 2025 Client: Mody Shipping Co. (Lebanon) Controlled diving operation performed by certified divers using calibrated tools (Rupert Comparator Gauge, CCTV system) Report identified by vessel name, IMO number, client name, date, and job location ensuring traceability. Operation performed under supervision by certified divers using calibrated tools (Rupert Comparator Gauge, CCTV system).</p>	c
9.1	Monitoring, Measurement, Analysis and Evaluation	<p>Pre- and post-inspection photos, video records, and Rupert comparator readings provide measurable verification. Report results used in performance monitoring and KPI evaluation for underwater services.</p>	c
6.1	Actions to Address Risks and Opportunities	<p>DIVING OPERATION RISK ASSESSMENT – M.V. BRAVE HEART (IMO: 9317767) “Diving Operation Risk Assessment” form completed before job execution. Lists all required pre-dive safety actions: isolating echo-sounder, locking anchors, securing main engine, maintaining pilot ladder access, VHF communication, and notifying VTS The risk assessment process should be updated to include numerical evaluation of risk levels before and after applying controls (in line with procedure FROGMAN-P01</p>	O
6.2	Quality Objectives	<p>some objectives are stated in a general form without measurable indicators or clear monitoring frequency.</p>	O
6.3	Planning of changes	<p>There were no changes need planning</p>	c
7.3	Competence	<p>The awareness has been checked for employees working with the company</p>	c

Clause No.	Requirement\Department	Evidence	Result
7.4	Communication	The company has defined reporting system based on the Email	c
8.2	Determination of requirements for products and services	Client requirements have been defined through emails	c
8.3	Design and development of products and services	N/A	N/A
8.4	Control of externally provided processes, products and services	Transaction shows controlled external purchase of critical measurement equipment from an approved supplier (Cygnus UK) under formal PO 0178-HS-25, ensuring quality and traceability. Supplier evaluation criteria not clearly identified	O
9.2	Internal audit	the company need Commitment to the implementation of the internal audit program	O
9.3	Management review	It is recommended to enhance the Management Review process by ensuring that all required inputs and outputs are fully documented, including trend analysis, performance indicators, and closure of previous actions	O
10	Improvement	It is recommended to strengthen the improvement process by maintaining a log of improvements with effectiveness evaluation, showing how actions taken have enhanced performance indicators	O

Strength Point

Demonstrated technical competence of diving and NDT personnel supported by valid certifications and training records.

Area for Improvement

quantitative evaluation (severity x likelihood) before and after applying controls.

Observation

The risk assessment process should be updated to include numerical evaluation of risk levels before and after applying controls (in line with procedure FROGMAN-P01 some objectives are stated in a general form without measurable indicators or clear monitoring frequency.

Supplier evaluation criteria not clearly identified

the company need Commitment to the implementation of the internal audit program

It is recommended to enhance the Management Review process by ensuring that all required inputs and outputs are fully documented, including trend analysis, performance indicators, and closure of previous actions

Team Leader Recommendations

No major nonconformities were identified during this audit. observations and opportunities for improvement have been raised and discussed with management.

I recommend that the organization be granted certification to ISO 9001:2015.

Disclaimer Statement

The judgment of the management system is **based on the sample shown during the audit time.**

Lead Auditor Name:
Mohamed Ahmed Fouad

Signature