



Audit Report

For

Alexandria International Stadium

1st Stage

Audit Date: 08/12/2025

Organization Details

Company:	Alexandria International Stadium
Address:	Patrice Lumumba Street – behind the Eye Hospital, Alexandria, Egypt
Contact Person:	Hesham El?Sayed Mohamed
Email:	EG7ORUS@HOTMAIL.COM
Audit Criteria:	ISO 9001:2015
EA Code:	35
Scope:	Organization and management of sports, artistic, and social events
No. of Sites:	1

Sites

Site Name	Location
Same Site	Same Location

Audit Objectives

- a) review the client's management system documented information;
- b) evaluate the client's site-specific conditions and to undertake discussions with the client's personnel to determine the preparedness for stage 2;
- c) review the client's status and understanding regarding requirements of the standard, in particular with respect to the identification of key performance or significant aspects, processes, objectives and operation of the management system;
- d) obtain necessary information regarding the scope of the management system, including:
 - the client's site(s);
 - processes and equipment used;
 - levels of controls established (particularly in case of multisite clients);
 - applicable statutory and regulatory requirements;
- e) review the allocation of resources for stage 2 and agree the details of stage 2 with the client;
- f) provide a focus for planning stage 2 by gaining a sufficient understanding of the client's management system and site operations in the context of the management system standard or other normative document;
- g) evaluate if the internal audits and management reviews are being planned and performed, and that the level of implementation of the management system substantiates that the client is ready for stage 2.

Auditors

Auditor Name	Role

Mohamed Fouad	TL
Wael Abo Hashem	TM

Auditee Members

Auditee Name	Position
GEN. Hesham Lotfy	Alexandria International Stadium Manager (opening - closing)
Hesham Elsaid	QMS Manager (Closing)
Rehab Nafea	public relations (opening - closing)

No. of Man-Days
1.0

Audit Findings

Clause No.	Requirement\\Departement	Evidence	Result
4.1 - 4.2	QMS	<ul style="list-style-type: none"> - A documented SWOT analysis has been prepared for Alexandria International Stadium, identifying internal strengths and weaknesses as well as external opportunities and threats relevant to its activities and services. - A documented register of interested parties (Form MAN-P01-F03) is established and includes relevant stakeholders such as the Alexandria Governorate (????? ??? ?????? ??????????) as an interested party, together with their related needs and expectations. 	OK
4.3	QMS	<p>The scope of the Quality Management System for Alexandria International Stadium is defined in the Quality Manual as:</p> <p>“Organization and management of sports, cultural, artistic and social events at Alexandria International Stadium.”</p> <p>Design and development activities are explicitly excluded from the scope.</p>	OK
4.4	QMS	all processes are defined based on the process approach as required by ISO 9001:2015	OK

Clause No.	Requirement\\Department	Evidence	Result
5.1	QMS	Top management was interviewed during the Stage 1 audit. The Stadium Director demonstrated awareness of the Quality Policy, quality objectives and the importance of meeting customer and regulatory requirements, and expressed clear commitment to the implementation and continual improvement of the Quality Management System.	
5.2	QMS	A documented Quality Policy for Alexandria International Stadium is established and included in the Quality Manual. The policy expresses the organization's commitment to meeting customer and regulatory requirements and to continual improvement of the Quality Management System.	OK
5.3	QMS	The organizational structure of Alexandria International Stadium is defined and documented in the Quality Manual, showing the main functions, reporting lines and responsibilities relevant to the Quality Management System.	OK
6.1	QMS	A documented procedure for risk management (MAN-P01) is established, supported by a Risk Assessment Register (MAN-P01-F01) used to identify, assess and record risks related to the activities of Alexandria International Stadium, together with the corresponding control actions.	OK
6.2	QMS	Documented quality objectives have been established for Alexandria International Stadium, consistent with the Quality Policy and relevant to the organization's activities and services. The objectives are measurable and maintained as controlled documented information.	OK
7.2	QMS	A documented training procedure (MAN-P02) is established, including a training flowchart describing the steps for identifying needs, planning and implementing training. A Training List (MAN-P02-F01) is maintained as part of this procedure to record training activities and participants.	OK

Clause No.	Requirement\\Department	Evidence	Result
7.5	QMS	A documented procedure for document control (MAN-P06) is established, describing the method for document coding, revision control and change management. A Master List (MAN-P06-F02) is maintained to control the status of documents, and a Document Change Request Form (MAN-P06-F01) is used to initiate and approve changes to documented information.	OK
9.1.2	QMS		
9.2	QMS	An internal audit program has been established for Alexandria International Stadium. An internal audit was conducted on 3 December 2025, covering the relevant processes within the scope of the Quality Management System. The internal audit report shows that no nonconformities were identified as a result of this audit.	OK
9.3	QMS	A documented procedure for management review (QMS-MR-001) is established. A management review meeting was held on 3 December 2025, during which the performance of the Quality Management System and related inputs were reviewed and documented in the management review records.	OK
10.2	QMS		

Strength Point

Top management commitment.

Observation

NA

Minor NCR

NA

Major NCR

NA

Team Leader Recommendations

The Stadium is recommended for 2nd stage audit.

Disclaimer Statement

The judgment of the management system is **based on the sample shown during the audit time.**

Lead Auditor Name:

Mohamed Fouad

Signature