



Global Certification Bureau

Corrective Action Form QMS-P08-F01

Department/process: Planning department	
Audit Date: 2025-10-23	NCR No.: 1
Auditor Name: Dr. Tarek Belal	
Clause No.: 9.2	Audit Criteria: ISO 9001:2015
Finding Description: The internal audit conducted by 3rd parties on the organization own QMS doesn't cover all QMS aspects. (9.2.2)	
Evidence: Some departments didn't included in the audit reports, as well as there is no audit program was available during the audit	
Criteria from ISO Standard: a) plan, establish, implement and maintain an audit programme(s) including the frequency, methods, responsibilities, planning requirements and reporting, which shall take into consideration the importance of the processes concerned, changes affecting the organization, and the results of previous audits; b) define the audit criteria and scope for each audit; c) select auditors and conduct audits to ensure objectivity and the impartiality of the audit process; d) ensure that the results of the audits are reported to relevant management; e) take appropriate correction and corrective actions without undue delay;	
Auditor Name: Tarek Belal	Signature
Proposed Action date: 2025-10-23	Due Date: 2025-10-30
Correction: Audit completed by QA Manager and audit program have been established	
Root Cause Analysis: Using new odoo application for audit management that not fully comply with requirements	
Corrective Action: Paper based process have been replaced with odoo application	
<input checked="" type="checkbox"/> Action Accepted	<input type="checkbox"/> Action Not Accepted
Comments:	
Closed <input checked="" type="checkbox"/>	Close Date: 2025-10-29