



Global Certification Bureau

Corrective Action Form QMS-P08-F01

Department/process: QHSE	
Audit Date: 2024-11-17	NCR No.: 2
Auditor Name: Mohamed Fouad	
Clause No.: 7.5.2.a	Audit Criteria: ISO 9001:2015
Finding Description: (7.5.2.a) Internal and external issues list & interested parties requirement list not controlled ACCORDING to the company doc.controller	
Evidence: Internal and external issues list & interested parties requirement list	
Criteria from ISO Standard: 7 .5.2 Creating and updating When creating and updating documented information, the organization shall ensure appropriate: a) identification and description (e.g. a title, date, author, or reference number);	
Auditor Name: Mohmed Fouad	Signature
Proposed Action date: 2024-11-17	Due Date: 2024-11-20
Correction: Obsolete/uncontrolled versions removed from circulation.	
Root Cause Analysis: There was a lack of awareness among document owners that these contextual analysis lists fall under the scope of the document control procedure leading to their circulation and update outside the official control system.	
Corrective Action: Train/refresh all relevant personnel (production department) on procedure	
<input checked="" type="checkbox"/> Action Accepted	<input type="checkbox"/> Action Not Accepted
Comments: the corrective action is accepted, and the implementation will be checked next audit	
Closed <input checked="" type="checkbox"/>	Close Date: 2024-11-21