

Ahmed Helmy Hassan Keshk

Management Consultant, Auditor and Tutor

Address: Sporting, Alexandria, Egypt., and Masr algdida ,Cairo, Egypt

Birth Date:8/8/1978

Academic Qualifications:

B.Sc. in Communications & Electronics Engineering, Alexandria University – 2000

1- Professional Experience:

a- From June 2012 till Now (Freelancer):

Senior Consultant, Lead Auditor, and Tutor at Quality Institution for Engineering & Management Consultancy “QI “

- **Management System Consultancy**

- Quality Management System ISO 9001:2015.
- Environmental Management System ISO 14001:2015.
- Health & Safety Management System ISO 45001:2018.
- Information Security Management System ISO 27001:2022.
- IT Service Management ISO 20000-1:2018.
- Food Safety Management System ISO 22000:2018.
- Business Continuity Management system (BCM) ISO 22301:2019.
- HR Consultancies.
- Structuring and Restructuring companies and charities.

- **Topics and Lectures Covered**

- IRICA ISO 9001:2015 Lead Auditor accredited course.
- IRICA ISO 45001:2018 Lead Auditor accredited course.
- IRICA ISO 14001:2015 Lead Auditor accredited course.
- HR Professional Diploma.
- HR Advanced Diploma.
- Training Of Trainers (TOT)

- **Human Resources Consultancy**

- Complete evaluation of the human resources system
- A full evaluation of the current employment
- An administrative structure commensurate with the company's activity
- Preparing job description cards
- Planning the size of the workforce and planned recruitment
- Preparing the wage schedule
- Prepare regulations and procedures
- Preparing a system for evaluating the performance of employees
- Management and modeling competencies
- Preparing the employee handbook
- Preparing a complete training and development system throughout the ISO period
- Preparing a complete documentary cycle based on ISO requirements
- Provide employment service to our clients

- **Some of the auditing and consultancy history**

Organization name	Sector	QMS	EMS	H&S	FSMS	ITSM	Energy	ISMS	Type
Alexandria Port Authority	Marine	*	*	*					Consultant
SiloFoods	FMCG	*	*	*	*				Consultant
Mahoney	Shipping	*							Consultant
Prokem Chemical Specialist	Chemical	*	*	*					Auditor
Alexandria Shipyard	Marine	*							Auditor
Correct solution	inspection	*							Auditor
Dolphin Marine Co	Ship industry	*	*	*					Consultant
AOT	IT company					*		*	Consultant
ASPEC	Oil&Gas	*							Consultant
V-TEC	Training	*		*					consultant
Grand TEC	Construction	*		*					consultant
MESCO	Shipping	*	*	*					consultant
Euroshipping	Shipping	*	*	*					consultant
Globelink	Shipping	*	*	*					consultant
Nile Company for Unloading and Storage	Unloading and Storage	*	*	*					consultant
Sahary	Construction	*	*	*					consultant
Egyptian Ship Repair & Building Company	Shipyard	*	*	*					Lead Auditor
KAHRBA ENERGY TRUST	Electricity production	*	*	*			*		Lead Auditor
Alexmetal industrial	Steel oil drum		*	*					consultant
Senamarine	Marine service	*	*	*					consultant
Alex. Petroleum Comp	Oil & Gas	*	*	*		*		*	consultant
MTS Logistes	Logistic	*	*	*					consultant
Madinet Masr	Real State	*							consultant

b- From 1/2022 till 2/2023:

HR Director at Easy Cash for electronic payment



c- From 10/2020 till 1/2022: Program Manager at Dmedia Advertising Agency (Working in the field of Structuring, restructuring and companies' consultancy)



Project Manager and Quality & HR Consultant for a Mega project (Silo foods) FMCG

Human Resources (Organization development, Planning, Recruiting, Training and Developing, Compensation and Benefits, Performance Management, Personal Management, Health and Safety), **Quality management systems** (ISO 9001, ISO 22000, ISO 45001, ISO 14001), **SAP Systems, Marketing, visibility studies.**



d- From July 1999-January 2019

Officer engineer in Armed forces (Retired Colonel)

Past Job experience as:

• **Electrical engineer**

- Electric Measurement Instrument Calibration.
- RADAR equipment O&M and repair.
- Fire alarm system Design, Installation, O&M and repair.
- Fire Fighting Systems Control (Sprinkler, FM 200, Deluge) Design, Installation, and repair.
- Automation Systems Design, Installation, O&M and repair (Raspberry pi).

2- Language skills:

- English: Fluent
- Arabic: Mother tongue
- German: good

3- Computer Skills:

- MS office
- Visual Basic
- ASP.net
- MCSA, CCNA

4- Training & Certifications

Date	Course	Place
Dec., 23 ,2018	Occupational health and safety specialist	NIOSH training center
March, 5 ,2019 (30Hours)	OSHA General Industry #545839	IASP
March, 1 ,2019 (30Hours)	OSHA Construction #545839	IASP
March, 6 ,2019	OSHA Managing Safely #545839	IASP
March, 19 ,2019	SHE for Construction Site Manger	IOSH
From December, 15 ,2019 To December, 19 ,2019	QMS ISO 9001:2015 Lead Auditor	CQI-IRCA
From December, 22 ,2019 To December, 26 ,2019	EMS ISO 14001:2015 Lead Auditor	CQI-IRCA
From March, 08 ,2020 To March, 13 ,2020	SMS ISO 27001:2022 Lead Auditor	CQI-IRCA
From March, 08 ,2020 To March, 13 ,2020	IMS ISO 20000:2018 Lead Auditor	Quality Institute
From Sep., 08 ,2022 To Sep., 13 ,2022	FSMS ISO 22001:2018 Lead Auditor	Quality Institute
From Dec., 08 ,2022 To Dec., 13 ,2022	EnergyMS ISO 50001:2018 Lead Auditor	Quality Institute
From Feb. , 12 ,2023 To Feb. 18 ,2023	ISO 45001:2018 Lead Auditor	CQI-IRCA
From May, 08 ,2021 To August , 13 ,2021	Associate Professional Diploma at Human Resources	Egycham and Ain shams University
From August, 20 ,2021 To September , 13 ,2021	Advanced Diploma at Human Resources	Egycham and Ain shams University